

Registration Information for Summerlin Hospital Medical Center

PRIOR TO YOUR SCHEDULED PROCEDURE:

For an efficient admissions process, Summerlin Hospital offers convenient telephone pre-registration for patients scheduled for surgeries or other procedures. Please contact the Pre-registration Department 24 hours after your physician's office schedules your procedure and register and confirm a pre-admission testing appointment and testing, if required. Be prepared to provide the following information during the call:

- Scheduled procedure and surgery date
- Name of the physician performing the procedure
- Your primary care physician's contact information
- Your personal history
- Your emergency contacts
- Insurance information
- Living Will/Power of Attorney information, if available

**To reach the Pre-registration
Department, call 702-369-7710
Monday through Friday from
8:00 am until 5:30 pm.**

You can also pre-register online at

www.valleyhealthsystemlv.com, click on REGIE: Online Patient Registration, select the hospital where you will have your procedure done and follow the onscreen instructions. (If you choose to register online, it must be done a minimum of 3 days before your scheduled procedure. Online registrations received after this time cannot be accepted.)

Your pre-registration is not complete until you come into the hospital and complete the paperwork and pre-admission tests.

Please bring the following with you to your scheduled pre-admission appointment and testing:

- A photo ID and your insurance card
- Your Valley Health System Surgery and Procedure Scheduling Form and Pre-anesthesia Record
- Check, cash or credit card for co-payments and deductibles

Summerlin Hospital will contact your insurance provider to determine your financial responsibility. You will be responsible to pay any co-payments or deductibles on the day of service. Summerlin Hospital accepts cash, check and the following credit cards: Visa, MasterCard, Discover and American Express.

If your insurance does not cover your scheduled procedure, or you do not have insurance, you will be required to pay the estimated cost of services before your appointment. If necessary, you can make financial arrangements by contacting our Financial Counselor at 702-233-7668.



SUMMERLIN HOSPITAL

MEDICAL CENTER

A Member of The Valley Health System

657 Town Center Drive
Las Vegas, NV 89144
702-233-7000

www.summerlinhospital.com

Patient Instructions

We look forward to providing you with excellent care. To help ensure your procedure is as smooth as possible, please follow these steps.

At the doctor's office:

1. Make sure you receive and review the Patient Procedure Guide.
2. Make sure you receive and review The Valley Health System Surgery and Procedure Scheduling Form, History and Physical and any available test results, including EKG, chest X-ray, lab results, cardiac clearance and other test results. Please keep the test results together with the Patient Procedure Guide.

When you are home:

1. Call 702-369-7710 to begin the pre-registration process. When you speak with a representative, have the following information available:
 - *Your contact information*
 - *Your insurance information*
 - *Basic information about your procedure*
2. When you pre-register, you will receive the date and time of your pre-admission testing appointment. The pre-admission testing appointment must be scheduled two or more days before your procedure.
3. Complete the Pre-anesthesia Record, include the names of any medications you take, along with the dosage and frequency that you take the medications. The questionnaire must be completed before your pre-admission testing appointment.
4. If instructed to do so, please obtain a medical or cardiac clearance from your physician.

On the day of your pre-admission testing appointment:

1. Arrive in the Admitting Department at least 30 minutes before your scheduled appointment to complete the registration process.

2. Bring your Patient Procedure Guide with all of the papers you received from the doctor's office and any additional forms you completed at home.
3. Bring your driver's license or another form of identification with you.
4. Bring your insurance information and insurance card with you.

Helpful Hints

- The pre-admission testing nurse will spend at least 30 to 60 minutes with you during the pre-admission testing appointment.
- If you do not have a pre-admission testing appointment, it is important to remember that patients with appointments will be seen first and your wait may be longer.
- During your pre-admission testing appointment, the nurse will review your patient information and have you sign any required consent forms. In addition, pre-admitting tests will be completed during the appointment.
- Pre-admission testing appointments can be made Monday through Friday between 8 am and 4 pm. The department is closed on holidays.



Centennial Hills Hospital • Desert Springs Hospital
Spring Valley Hospital • Summerlin Hospital • Valley Hospital

Preparing for your Procedure at Summerlin Hospital Medical Center

It's as easy as 1, 2, 3

- 1** Call 702-369-7710 to pre-register for your procedure, confirm your health insurance information and confirm your pre-admission appointment time, which may include testing.
- 2** Attend your pre-admission testing appointment and sign all necessary paperwork. Please bring the following information with you to your scheduled pre-admission testing appointment.
 - *Picture identification and insurance card*
 - *The Valley Health System Surgery and Procedure Scheduling Form and Pre-anesthesia Record*
- 3** On the day of your procedure, please arrive 2 hours before your scheduled time.

THINGS TO REMEMBER

- Do not eat, drink or smoke after midnight the night before your procedure, unless otherwise directed by your doctor (this includes gum, coffee, ice chips, hard candy and water).
- If you get a cold, fever, infection, open wound, start a new medication or are unable to have the procedure done, notify your doctor immediately.
- Any patient financial responsibility will be due on the day of service unless already collected by a hospital representative prior to the procedure date.
- Leave your jewelry and other valuables at home.
- If you wear dentures, glasses or hearing aids, please bring them with you in a container labeled with your name.
- Do not wear your contact lenses.
- You may take a shower on the morning of your procedure.
- Do not apply lotion, powder, oil, deodorant, perfume or cologne.
- Bring comfortable clothes to wear after your procedure or when you are discharged.



SUMMERLIN HOSPITAL

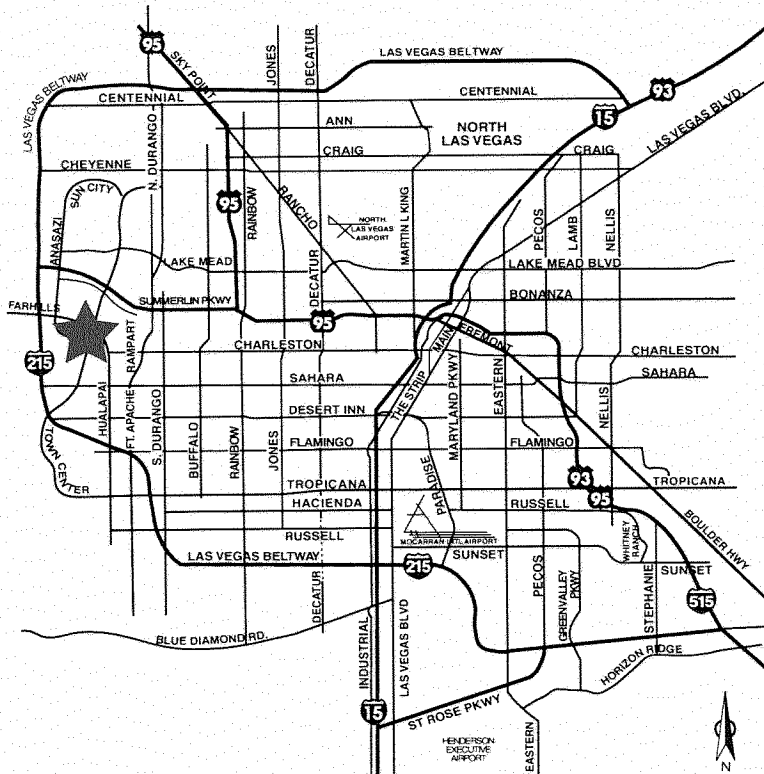
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Directions

Summerlin Hospital Medical Center



From the North

Take US 95 west to the Summerlin Parkway exit and follow Summerlin Parkway to Town Center Drive. Turn left on Town Center Drive and follow that through the traffic circle to Summerlin Hospital Medical Center on the right at 657 North Town Center Drive.

From the South or West

Take I-15 north to US 95 west to the Summerlin Parkway exit. Follow Summerlin Parkway and turn left onto Town Center Drive and follow that through the traffic circle to Summerlin Hospital Medical Center on the right at 657 North Town Center Drive.

From the Southwest

Take West Tropicana Avenue to Buffalo Road north approximately five miles to Summerlin Parkway. Take Summerlin Parkway west three miles and exit at Town Center Drive and follow Town Center Drive through the traffic circle to Summerlin Hospital Medical Center on the right at 657 North Town Center Drive.

From the Northwest

Take West Cheyenne Avenue to Rampart Boulevard south to Summerlin Parkway. Take Summerlin Parkway to Town Center Drive. Turn left on Town Center Drive and follow it through the traffic circle to Summerlin Hospital Medical Center on the right at 657 North Town Center Drive.

MAIN ENTRANCE

Use the Hualapai Way entrance.

OUTPATIENT DIAGNOSTIC AND SURGICAL CENTER

Use the Town Center Drive entrance.



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